

# Auchinairn Nursery



## Reporting to Parents

### Our Aim

At Auchinairn Nursery we offer an open door policy and Open Access where parents/carers are welcome to discuss any issues or concerns. Although parents are not required to assist during our normal sessions, we encourage any parent who feels that they have a particular skill or interest to come and share this with the nursery as a whole.

We recognise and place great importance on working with parents and carers and establishing relationships with them.

Daily contact with parents/carers provides a useful opportunity for sharing information and for informal discussion as to how children are settling into and progressing in nursery.

Parents/carers are welcome to visit the nursery at any time during the session if they have concerns or queries regarding their child.

We have two Parents' Evenings per year, which are usually held in May and November.

A Stay and Share evening is held in early September to introduce or reiterate the Curriculum for Excellence, Child Protection Procedures, GIRFEC, Building the Ambition and HGIOELCC to parents/carers. The evening gives parents/carers an opportunity to speak to staff about their remits and responsibilities in an informal manner.

An on line Learning Journey is completed for each child. The information in the LJ's is shared with the parents and is available 24/7.

Parents can comment on the journals when they want, look at photographs when they are updated. Staff update the journals on a weekly basis. Senior staff and teachers monitor the LJ's on a regular basis and ensure next steps and tracking are completed.

A Facebook page has been set up to give parents information regarding the daily happenings in the nursery or up and coming events.

A text message system is in place to inform parents of important issues within the nursery and school.

Care Standards: 7.4, 7.6

Child @ Centre 2: 5.7

HGIOELCC: 1.1 1.3 2.2 2.3 2.4 2.5 2.6 2.7 3.1 3.2

This policy has been updated by parents and staff of Auchinairn Nursery

Signed .....

November 2016